

8 December 2016

To Year 13 Students & Caregivers

Re: Year 13 Leadership Camp 2017

Celebrating that you are now a Year 13 student, the Queen Elizabeth College has arranged a two day Leadership Camp for all Year 13 students. The camp is a time where you can discuss your personal, academic and career goals with the Senior Leadership team, Poutama teachers, Senior Dean and other staff.

As a Year 13 student, you have responsibilities. We understand that leadership does not come naturally to most people, so we have arranged some workshops to support you in a Leadership role. There will be time for team building activities and there will be some “down time”, to relax before the academic pressure begins.

Details

WHEN: Thursday 2 February to Friday 3 February, 2017

DEPART: About 10am (February 2)

RETURN: 2.30pm

WHERE: Green Pastures Camp in Wanganui

COST: No charge

Students are discouraged in bringing iPods, MP3's etc.

WHAT TO TAKE:

Sleeping bag/duvet, pillow and appropriate casual clothing, togs, toiletries, medication, home baking, positive attitude. Please ensure that the clothing is appropriate (e.g. no offensive print on T-shirts).

Tea will be provided on Thursday. Breakfast and lunch will be provided on Friday. You will need to bring lunch for Thursday.

Draft Programme:

Thursday 2 February	Arrive. Camp Expectations Lunch Workshops and Team building activities and free time Tea Mud Run Opportunities to prepare speeches.
Friday 3 February	Breakfast Team building activities and workshops Year 13 presentations, including Prefect candidate speeches. Poroporoaki and Group Photo.

All Year 13 students will be expected to speak on the Wednesday, including what leadership / being a Year 13 student means and goals for 2017. For those who wish to be considered for a Prefect position, you need to include in the speech, what prefect position you are seeking and outline reasons why you should be selected for the position, your attributes / skills and what you intend to achieve in the position.

Prefect Selection Process:

Leadership Camp:	Students identify if they wish to be a Prefect. Speeches are made to peers.
Week 3:	Prefect candidate speeches to Year 12 students and interviews with the Principal.
Week 4:	2016 Prefects announced at Assembly.

The camp is part of your school programme and expectation is that you will attend. If there is a valid reason why you are unable to attend please discuss this with the Mr Houghton, well in advance of the camp.

We understand that some students work after school, however, please make alternative arrangements. The School Leadership team and the Board of Trustees consider this camp extremely important for you as an individual and Year 13's as a group who have a lot to contribute to the College. It is also an opportunity for us to support you in this, your final year at Queen Elizabeth College.

Please ensure your **permission slip/medical form is handed in on or before Monday 1 Februari** to the school office.

Enclosed is the permission slip as well as a copy of the job description for Prefects.

Yours sincerely

M Houghton

Mike Houghton
Principal
Queen Elizabeth College

Queen Elizabeth College
 ~Education Outside the Classroom~
HEALTH & CONSENT FORM

Before taking a student on a trip outside the school we request the following information.

Teacher in charge: M Houghton

Student: _____

Year 13

has permission to attend the Year 13 Leadership Camp on 29th and 30th of January at Green Pastures camp in Wanganui.

- I agree that the student in my care will abide by the school rules while on the trip.
- I agree that the student in my care will follow instructions given to them by the staff in charge.
- I give staff the authority to arrange and administer if necessary, any medical treatment for the student in my care.
- I give staff in charge the authority to arrange any travel home, for the student in my care, at my expense should it be required for reasons of ill health or discipline.

HEALTH FORM

Circle correct answer

1. Does the student have to take any medication? YES NO
 If yes, please specify: _____

It will be assumed that the student will be carrying all the appropriate medication and is competent in its administration.

*Tick the box if the student in your care needs assistance with their medication.
 List medication, administration times, amounts and other details on the reverse of this form.*

2. Does the student suffer from an allergy or disability? YES NO
 If yes, please specify: _____

Would the student be limited, in any way, in taking part in physical activities? YES NO
 If yes, please specify: _____

3. Has the student had an anti-tetanus injection in the last five years? YES NO
 4. Is the student allergic to penicillin? YES NO
 5. Has the student been in contact with an infectious disease in the last month? YES NO
 If yes, please specify: _____

6. Is the student a competent swimmer? (For trips that involve water activities) YES NO

Please supply an address and contact number where you can be contacted during the trip.

Name: _____

Home address: _____

Ph: _____ Fax: _____ Mobile: _____

Work: _____

Ph: _____ Fax: _____ Mobile: _____

Alternative emergency contact person: _____

Home address: _____

Ph: _____ Fax: _____ Mobile: _____

Please sign. Return this form to the teacher in charge.

The above information is true and accurate and I agree to the conditions of the trip.

Parent signed: _____ Date _____

Student signed: _____ Date _____



PREFECT

Job Description

As a Prefect you will be expected to be a living example of the values and expectations of Queen Elizabeth College.

Prefect positions include Sports Prefect, Cultural/Arts Prefect and Academic Prefect. Specific tasks for these positions will be discussed at the time of appointment.

Person Specification:

The aim of Prefect is to work with the Head Students to elevate school spirit and morale as well as promote the school within the student body and in the community. Individuals will need to be reliable, honest, accepting of others and be involved in the many diverse areas of school life.

Specific Tasks:

- Fulfil the expectations of senior status in terms of being an excellent role model and displaying appropriate behaviour, including punctuality.
- Fulfil to the best of your ability the duties allocated to you.
- Encourage and enhance the school spirit and House spirit.
- Organise and be actively involved in House and School activities, such as House activities and school assemblies / achievers assemblies.
- Attend regular Prefect / Head student meetings. Share ideas and suggestions to enhance school life.
- Be a liaison between the School's Management Team and students – seeking viewpoints / concerns and sharing these.
- Actively promote school morale.
- Represent the school at public / community occasions.
- Participate in school wide initiatives and programmes such as PB4L.