



Queen Elizabeth College Stationery Shop

2014 Booklet

Making an order.

Order forms are available from the school office. Fill in the order form and pay at the office. The office staff will staple your receipt to the form and put it in the box provided at the office. Your order will then be processed and should be available from the office the next day.

How do I pay for my stationery?

There are three (3) options:

1. Cash – purchases can be made directly from the office using cash.
2. EFTPOS – once payment is made the office staff will staple a receipt to your order which will then be processed.
3. Automatic payment – if you have automatic payment arrangements with the school you can get an order form from the Finance Officer, who will authorise the purchase.

What stationery do I need?

The following pages have a list of all the stationery requirements for each subject.

Stationery packs for Year 9 and Year 10 students contain the core subject requirements. The Order forms for the packs are available from the office.

Also available this year is a basic stationery pack for ESOL students, and for Year 11/12/13 students, a Kick Start pack which contains what you need to start your year.

Packs	Level	Pack Contains
Kick Start Pack	Y11/12/13	1 x pencil case, 3 x blue pens, 2 x red pens, 1 x black pen, 1 x green, pen, 2 x highlighters, 1 x gluestick, 1 x rubber, 2 x HB pencils, 1 x sharpener (2 hole), 1 x colouring pencils, 1 x 15cm ruler 1 x A4 ringbinder, 1 x 10tab divider, 1 x A4 refill.
ESOL Pack	ESOL	1 x pencil case, 3 x blue pens, 2 x red pens, 1 x black pen, 1 x green, pen, 2 x highlighters, 1 x gluestick, 1 x rubber, 2 x HB pencils, 1 x sharpener (2 hole), 1 x colouring pencils, 1 x 15cm ruler, 1 x A4 ringbinder, 1 x 5tab divider, 1 x A4 refill, 1B5 Ex Bk, 1B4 Ex Bk, A4 20 Pkt Clearfile.

Subject Requirements for 2013

Subject	Level	Stationery Requirements
Art & Design	Yr 9	2B Pencil, 6B Pencil, 2H Pencil, HB Pencil, Plastic Eraser, Black Fine Tip Vivid Pen, A3 Manilla Wallet, A4 20 Pkt Clearfile.
	Yr 10	2B Pencil, 6B Pencil, 2H Pencil, HB Pencil, Plastic Eraser, Black Fine Tip Vivid Pen, A4 Visual Diary, A3 Clearfile.
	Yr 11+	2B Pencil, 6B Pencil, 2H Pencil, HB Pencil, Plastic Eraser, Black Fine Tip Vivid Pen, A3 Clearfile, A4 Visual Diary.
Biology	Yr 12+	5 x 1B5 Ex Bk, Activity Manual.
Chemistry	Yr 12+	6 x 1B5 Ex Bk, Activity Manual.

Subject	Level	Stationery Requirements
Digital Technology – Computing	Yr 9+	1B5 Ex Bk, Recommended - USB Flash Drive (Minimum 2GB).
English	Yr 9/10	2 x 1B5 Ex Bk, Manilla Wallet, Pkt/5 Highlighters.
	Yr 11+	A4 Refill, Ringbinder, Subject Dividers, Manilla Wallet, Pkt/4 Highlighters.
ESOL	Open	1B5 Ex Bk, 1B4 Ex Bk, A4 Refill, Ringbinder, A4 20 Pkt Clearfile.
Finance	Yr 12	A4 Refill, Document Wallet.
Food Technology	Yr 9	1B5 Ex. Bk.
	Yr 10	2 x 1B5 Ex. Bk.
Catering	Yr 11/12/13	Ringbinder, A4 Refill, 10 Tab Subject Divider, Red Pen, Blue Pen.
Food & Beverage	Yr 11/12/13	20 Pkt Clearfile, Ringbinder, A4 Refill, 10 Tab Subject Divider, Red Pen, Blue Pen.
Geography	Yr 11+	Ringbinder, A4 Refill.
Health	Yr 9	Health Education Workbook
	Yr 11+	A4 Refill, Ringbinder, Subject Dividers.
History	Yr 11+	A4 Refill, Ringbinder, Subject Dividers.
Classical Studies	Yr 12/13	A4 Refill.
Mathematics	Yr 9/10	2 x 1E5 Ex Bk, HB Pencil, Ruler, Eraser, Homework Book.
Mathematics	Yr 11+	2 x 1J8 Ex Bk, Calculator, HB Pencil, Ruler, Eraser. Graphics Calculator recommended for Y13. Mathematics Workbook
Music	Yr 9/10	1 x 1B5 Ex Bk, A4 20pkt Clearfile, 2B Pencil, Eraser, Ren Pen, Blue Pen.
	Senior Performance	1 x 1B5 Ex Bk, A4 20 Pkt Clearfile, 2B Pencil, Eraser, USB Flashdrive, Blue Pen, Red Pen
Exercise Science	Yr 11+	A4 Refill, Workbook.
Sports Science	Yr 11+	A4 Refill, Workbook.
Physics	Yr 12+	2 x 2B8 Hardcoverd Ex. Bk., Folder, A4 Refill Activity Manual.
Science	Yr 9/10	3 x 1B5 Ex Bk, Science Workbook.
	Yr 11	2 x 2B8 Hardcoverd Ex Bk, Activity Manual.
Social Studies	Yr 9/10	1 x 2B5 Hardcoverd Ex Bk, A4 20 Pkt Clearfile, Social Studies Workbook.
Social Science	Yr 11	3 x A4 20 Pkt Clearfile, A4 Refill, 1 x Ringbinder, Social Studies Workbook.

Subject	Level	Stationery Requirements
Te Reo Maori	Yr 9/10	3 x 1B5 Ex Bk, 3B1 Notebook, A4 20 Pkt Clearfile, A4 Refill.
Tikanga Maori	Yr 11+	3 x 1B5 Ex Bk, 3B1 Notebook, A4 20 Pkt Clearfile, A4 Refill.
Textiles Technology	Yr 9	A4 20 Pkt Clearfile.
	Yr 10	A4 Visual Diary, Black Fine Tip Vivid Pen, Colouring Pencils.
Fashion, Production & Design	Yr 11+	2x A4 Visual Diary, Black Fine Tip Vivid Pen, Colouring Pencils, A4 60 Pkt Clearfile.
Metal & Wood Technology	Yr 9	1B5 Ex. Bk, A4 20 Pkt Clearfile.
	Yr 10	A4 20 Pkt Clearfile, 2 x HB Pencil
Building Construction & Furniture Making	Yr 11+	A4 20 Pkt Clearfile, A3 Visual Diary, HB Pencil.
Mechanical Engineering	Yr 11+	A4 20 Pkt Clearfile, A3 Visual Diary, HB Pencil.

PRICES FOR STATIONERY ARE SUBJECT TO CHANGE
Workbooks are also subject to price increases by suppliers.